

ALAMEDA ISLES HOMEOWNERS ASSOCIATION, INC
APPLICATION FOR HOME/LOT ALTERATION

This form must be submitted at least seven days before the expected start date of the project.

Received in Park Office by _____ Date _____.

Part A to be Completed by the Shareholder

Date _____ Lot Number _____

Name _____ Telephone _____

Building Address _____

Contractor Name _____ State License Number _____

Company Name _____ Telephone _____

Company Address _____

Type of Alteration Painting Siding Landscaping Curbing Patio
 Door or Window Replacement Expansions within the roofline

Description of Work _____

Proposed

House Color _____ Driveway Base Color _____

Trim Color _____ Driveway Overlay Color _____

Approved color charts are available for viewing at the Office. Sample color chips must be attached to the application

Applications involving changes to curbing or landscaping must be accompanied by a dimensional plan showing the proposed changes.

Applications involving major alterations within the existing roof line (such as additions of screen rooms, shed or lanai expansions, etc) must submit the following additional information:

Dimensional drawings showing the height of walls, size and location of all doors, windows, screens with description of materials to be used.

These projects may also require a Sarasota County permit.

Shareholder Signature _____ Date _____

Shareholder Signature _____ Date _____

Approval of this application is good for sixty days. An extension of 45 days may be granted.

Part B to be completed by the Home Lot Alteration Committee

Committee Approves this Application: _____ Date _____
_____ Date _____

Comments of Committee: _____

Committee Recommends Disapproval of this Application: _____ Date _____
_____ Date _____

Reason For Disapproval: _____

The Home Lot Alteration Committee has the authority from the Board of Directors to approve those requests that fall within the guidelines established by the Board of Directors. If an application is not clearly within these guidelines, the HLA Committee will refer the application to the Park Manager and/or the Board of Directors for resolution. Upon approval of this application, the window permit (page 5) will be provided to the applicant by the HLA Committee. The Applicant will post this in the window in the front of their home for the period of the alteration. The shareholder submitting this application will notify the HLA Committee when the work described in this application is completed.

Committee Follow Up Inspection (Signature of Committee Member)

Comments: _____ Date _____

General Rules & Regulations

1. **Approval by Alameda Isles Homeowners Association, Inc of the proposed home lot alteration described hereon or shown on drawings associated with this application, pertains only to compliance with Alameda Isles Homeowners Association Rules & Regulations. The application must be submitted at least seven days prior to the expected start date of the project.**
2. **Construction associated with this application must comply with all Sarasota County Ordinances, Sarasota County Construction and Property Standards, department regulations and the State of Florida regulatory laws and codes pertaining thereto.**
3. **Contractors must obtain and pay for all necessary building permits and inspection fees, and be licensed and covered by Worker's Compensation and Liability Insurance. Prior to commencement of project, contractors, sub-contractors, or contractor's representatives must check in to the Park Office to confirm approval of the scope of the work being performed.**
4. **Shareholders acting as their own contractor must obtain and pay for all necessary building permits and inspection fees, and assume full responsibility for compliance with the terms and conditions associated with the building permits.**
5. **No lessee (shareholder) shall have the right to cause the Alameda Isles Homeowners Association Corporation's interest in the land to become subject to a Mechanics' lien under the laws of Florida and, should a mechanic's lien be filed against the unit, then the lessee shall forthwith cause the lien to be discharged by payment, removal to security, or otherwise: and if the lessee shall fail to do so within 10 days, then the corporation may cause the lien to be discharged by payment, without investigation as to the validity thereof or to any offsets or defenses thereto, and shall have the right to collect as additional rent all amounts paid and all costs and expenses paid or incurred in connection therewith, including reasonable attorney's fees, including appellate attorney's fees and costs, if any, together with interest thereon at the maximum rate allowed by law.**
6. **This application is only for the work described; any additional alterations shall require a separate application and appropriate approval.**
7. **Upon completion of the alterations, the Board of Directors may require a final inspection to verify that all work is in agreement with the terms of the application.**

Specific Instructions

The specific instructions listed below do not include all provisions related to maintenance or alterations to homes and lots. Shareholders submitting applications are referred to our Proprietary Lease, our By Laws, and elsewhere in the Rules and Regulations. Additionally shareholders should discuss home and lot alterations with the Home/Lot Alteration Committee, if they require additional information.

1. There will be no more than three colors of paint on any house, to include trim and shutters.
2. A color chip for all paints shareholders propose to use must be submitted with the application.
3. When painting driveways, dark colors must have an overlay and patterns that coordinate with the colors of the house.
4. The colors of shingled roofs will be coordinated with the colors of the house.
5. There will be no parking areas created with any material for golf cart parking outside the footprint or driveway.
6. Curbing may be made of blocks, bricks, or poured concrete. Either natural concrete or soft colors will be used. Curbing will not extend more than approximately 3 feet on sides of houses and run straight with curves only at the corners. At the rear of homes, curbing should go no further than the air conditioner pad. Front curbing must be set back at least two feet from the street, with the exception that it can extend to the street next to the driveway. There must be five feet between curbs between homes to allow mowing. Corners of curbs may be slightly extended. If there is an air conditioner on the side, the curbing may be adjusted to meet the air conditioner pad. If neighbors agree, curbing and fill can be put between homes to cover the whole area. **This agreement must be in writing, with signatures of both shareholders.** This agreement will be placed in the units' files for future reference. **Contractors installing curbing will contact the Park Office prior to beginning of installation of curbing**
7. Patios will consist of paving bricks or other individual blocks that can be easily removed. No roofs or awnings are permitted over patios.
8. Flag Poles can be erected within planter beds or attached to homes or carports.
9. Well heads must be located in planter beds and be at least 50 feet from an active sewer line. Water back flow devices will be installed within the planter.
10. Trees that are planted by shareholder must allow five foot clearance between the tree and any other obstacle to allow clearance for mowing.

Lot # _____

**APPROVAL PERMIT FOR HOME/LOT ALTERATIONS
ALAMEDA ISLES HOMEOWNERS' ASSOCIATION**

**THE SHAREHOLDER HAS RECEIVED APPROVAL FROM THE HOME/LOT ALTERATION
COMMITTEE TO PERFORM THE HOME/LOT ALTERATIONS
IDENTIFIED IN THE APPLICATION SUBMITTED ON:**

DATE: _____

THE HOME/LOT ALTERATION COMMITTEE APPROVED THE APPLICATION

ON _____

ALL WORK MUST BE COMPLETED BY (Date): _____

PLEASE POST THIS APPROVAL PERMIT CONSPICUOUSLY IN A FRONT WINDOW.

**CONTRACTORS INSTALLING CURBING MUST CONTACT THE MANAGER PRIOR TO
BEGINNING THE INSTALATION OF THE CURBING. Clean up after the job will be done in
the Pine Park area.**

COMMITTEE MEMBERS APPROVING THIS APPLICATION:

NAME: _____ **DATE** _____

NAME: _____ **DATE** _____